



INDIAN SOCIETY FOR TRAINING & DEVELOPMENT (Delhi Chapter)

MINUTES OF THE SECOND MEETING OF ISTD DELHI CHAPTER
MANAGING COMMITTEE (2022-2024) HELD ON 07-01-2023

19-01-2023

The Meeting was presided over by the Chapter Chairperson Dr Anubha Walia.

The following Members of the Management Committee were present

PRESENT	EXCUSED
S/Shri	S/Shri
1. Dr Anubha Walia Chairperson	1. Akshay Gupta MC Member
2. D. V. Shastry Vice Chairman	
3. Ajaya Kumar Sahoo Hony. Secretary	
4. Arpit Suri Treasurer	
	Immediate Past
	Chairman (ex-officio
5. Mukesh Kumar Jain member)	
6. Pallavi Jain MC Member	
7. Rajnikant MC Member	
8. Dr Sheetal Singh MC Member	

1.0 The Hony. Secretary started the meeting and he and the Chapter Chairperson welcomed all the MC members to the meeting and wished them a Happy New Year.

2.0 Appointment of Auditors: The Chairperson placed the 3 quotations received on the ISTD Delhi Chapter id before the house. These are:

CA Firm	Bookkeeping and Preparation of Statement (Rs PA)	Statutory Audit (Rs PA)
RSJB Associates	Rs 12,000 + GST	Rs 10,000 + GST
Sanjeev Chopra	Rs 15,000	Rs 10,000
Bhavya Bhatia & Associates	Rs 7,500	Rs 11,000 + GST

The Chapter Hon. Treasurer graciously offered to get the Bookkeeping and Preparation of statements for the FY 2022-23 done by his own CA firm, *pro bono*.

As regards Statutory Audit, the MC decided to accept the lowest quote of CA Sanjeev Chopra subject to the Treasurer verifying their credentials. After verifying the credentials, the Treasurer has given the go-ahead for CA Sanjeev Chopra.

The MC authorised the Hon Secretary to announce the date of EOGM (on online mode) for the appointment of the Auditors after giving the required no. of days' notice as per the Rules of the Society.

3.0 Co-Opting Members: As per Rule 7(iii) (g) of the Rules and Regulations of the Society, not more than three members can be co-opted by the Managing Committee. The MC discussed the names of several eminent persons and recommended the following to be co-opted as additional members of the Managing Committee:

1. Dr. Praveen Gupta. Director at Lal Bahadur Shastri Institute of Management
2. Ms Vandana Puri, former Associate Director of the Society for Human Resource Management
3. Mr Brijesh Mathur, Company Secretary and Managing Partner BMC Advisors

4.0 Sub-Committees : The MC approved the following names for the various sub-committees of the Chapter. The Chair and Co-Chairs shall co-opt other members to their respective sub-committees.

Sub-Committee	Chair	Co-Chair
1. Membership Committee	Mukesh Kumar Jain	Akshay Gupta
2. Marketing Communication Committee	Dr Anubha Walia	Rajnikant
3. Training, MDP & Certification	Dr Sheetal Singh	Ajaya Kumar Sahoo
4. Events Committee	Rajnikant	Arpit Suri
5. Chapter Newsletter	Pallavi Jain	Pritima Kaushal
6. Industry-Academia Collaboration	DV Shastry	Dr Sheetal Singh

5.0 Disciplinary Committee : The MC deliberated on the need for creation of a Disciplinary Committee at the Chapter level. The Rules & Regulations of the Society are silent about such a committee. The Society in any case has an Ethics Committee at the national level. Also, no other Chapter has such a committee.

6.0 Budget 2022-23 : The Hon. Treasurer emphasized the need for adding to the finances of the Chapter as, during the last two years, no revenue-generating activities could happen due to the pandemic. The MC approved Rs 5000 for ISTD Delhi Chapter website update.

7.0 Chapter Activities till June 2023 : The following activities were approved by the MC

Sl. No.	Activity	To be Led by
1	Workshop of HR Analytics	Dr Sheetal Singh
2	Workshop on Research Methodology	Dr Sheetal Singh
3	Northern Regional Conference	Mukesh Kumar Jain Rajnikant
4	Training, Webinar & MDPs	Dr Anubha Walia Ajaya Kumar Sahoo Sr Sheetal Singh
5	Members' Outing	Ajaya Kumar Sahoo Dr Anubha Walia Pallavi Jain
6	Hackathon for ISTD Diploma Students	Pallavi Jain, Arpit Suri, Akshay Gupta, Rajnikant, Dr Sheetal Singh

8.0 Since it is difficult to commit for 14 days in advance for every meeting, the MC authorised the Hon. Secretary to call meeting of the MC giving 7 days' notice. The meeting ended with thanks to the Chair.



(AJAYA KUMAR SAHOO)
HONY. SECRETARY

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