

**Minutes of the Annual General Meeting of ISTD Delhi Chapter held virtually on 31<sup>st</sup> July 2021 at 6:00 P.M.**

**The following were present:**

**1. Mukesh Kumar Jain : Chairman – In the Chair**

<b>2</b>	Aashna Jain	<b>34</b>	P Dwarakanath
<b>3</b>	Ajay Sahoo	<b>35</b>	Pallavi Jain
<b>4</b>	Akshay Gupta	<b>36</b>	Pritima Kaushal
<b>5</b>	Alok Agrawal	<b>37</b>	Promod Sharma
<b>6</b>	Alok Goel	<b>38</b>	Radesh Suri
<b>7</b>	Ankita Sharma	<b>39</b>	Rajan Handa
<b>8</b>	Arpit Suri	<b>40</b>	Rajesh Kashyap
<b>9</b>	A S Senthil Vadivel	<b>41</b>	Rama Velmurugan
<b>10</b>	Bharat Bhushan	<b>42</b>	Ritika Dixit
<b>11</b>	Bhawna Kaushik	<b>43</b>	R S Dabas
<b>12</b>	Col Ashok Ghoshal	<b>44</b>	Sanjay Kumar Bose
<b>13</b>	C S Jain	<b>45</b>	S B MITRA
<b>14</b>	D V Shastry	<b>46</b>	Shalini Mehra
<b>15</b>	Deepak Behl	<b>47</b>	Shantonu Mitra
<b>16</b>	Deepak Bharara	<b>48</b>	Shivani Chawla
<b>17</b>	Devinder Kumar Banwet	<b>49</b>	Shuvajit Chakraborty
<b>18</b>	Dr Aquil Busrai	<b>50</b>	S P SINGH
<b>19</b>	Dr Asheesh Srivastava	<b>51</b>	Sraban Mukherjee
<b>20</b>	Dr G P Rao	<b>52</b>	Subhash Jagota
<b>21</b>	Dr P Sreenivasan	<b>53</b>	Sucharitha Domdala
<b>22</b>	Dr Rama Srinivasan Velmurugan	<b>54</b>	Sudhir Jain
<b>23</b>	Dr Anubha Walia	<b>55</b>	Sumit Chaudhuri
<b>24</b>	Gurpreet Singh Bawa	<b>56</b>	Sunil Abrol
<b>25</b>	Haradhan Biswas	<b>57</b>	Tanuja Agarwala
<b>26</b>	Jagabandhu Banerjee	<b>58</b>	Uddesh Kohli
<b>27</b>	Kailash Nath Baqaya	<b>59</b>	Usha Jain
<b>28</b>	Mamta Mohapatra	<b>60</b>	Varaang Ghai
<b>29</b>	Mamta Rajnayak	<b>61</b>	Vijay Gupta
<b>30</b>	Manoj Kumar	<b>62</b>	Virendra Bhagat
<b>31</b>	Narendra Kumar Gupta	<b>63</b>	Yashwant Chauhan
<b>32</b>	Naveen Coomar	<b>64</b>	Y N Kaushal
<b>33</b>	Niranjan Behera		

Honorary Secretary welcomed all the members and stated that notice of this AGM along with the registration link for attending the AGM was sent on 15<sup>th</sup> July, 2021. Accordingly, 95 members registered for the AGM, out of whom 64 members were present. This having met the required quorum, the meeting started at 6 PM. Honorary Secretary requested the Chairman for his address to the members.

Chairman Mr. Mukesh Jain started his speech by welcoming all the Members of ISTD Delhi Chapter to this Annual General Body Meeting. He expressed his gratitude to the members for taking out their valuable time to attend this AGM. He updated the members on the exciting journey of the chapter during the year 2020-21. He informed the members that the Chapter

has been awarded as the Best Chapter of ISTD under Large Chapter Category for the year 2018-2019, recently announced by NHQ in its AGM.

He placed before the members the following activities of the chapter with regard to FY 2020-21:

- a) He said, the members will be happy to note that the Financial health of the chapter is sound. The chapter has an amount of around 20 Lacs available with it due to the relentless efforts put in by the team and support from all the members.
- b) Several activities were undertaken by the chapter during the period under discussion. The important ones include Gala Celebration of the Golden Jubilee on 10th April 2020 with more than 300 participants, a series of Webinars on various important subjects like Emerging HR, COVID Prevention and Mental Wellness, Story Telling, Compassionate Leadership, ER/IR Frame Work, Digitalization in L&D, Round Table on Talent Development, etc. A Young Leaders Series has been started under which 2 Panel Discussions were organized and more are in pipeline. The Golden Jubilee Year Evening Lecture Series – By the Members, For the Members – was started in April 2020 and since then, almost every fortnight, a Lecture is being organised. The other important event worth mentioning is the 2 Day National Conclave on Resilience in Talent Management held on 5th and 6th September 2020 which was attended by more than 250 participants. This conclave has enabled the chapter to have a net surplus approximately of Rs. 800000/-.
- c) The chapter actively supported the NHQ's Membership drive and, as a result, 98 Life Members have been added since April 2020.
- d) The Chairman invited members to visit the chapter website [www.istddelhi.in](http://www.istddelhi.in) and give their valuable suggestions to bring continual improvement in it.
- e) Action has also been taken for making the Chapter's Office at Training House usable and it is hoped that the Office will be operative within a month or so.
- f) The Chairman acknowledge the valuable contributions of the Managing Committee Members, many National Council Members, Special Invitees, and volunteers in the turnaround and continuing the activities of the chapter during the COVID 19 Pandemic despite having their own engagements and responsibilities.
- g) Having shared the above report card, the Chairman said that we are open for further improvement and raising the bar and solicited the members' suggestions for continual improvement.

Before taking up the Agenda Points he requested the senior members of the Chapter present to say few words.

Dr. Uddesh Kohli, one of the founding members of ISTD and President emeritus, complimented the Chapter for organizing so many activities in the past year despite the pandemic situation. He recalled the glorious past of the Chapter having contributed maximum no. of National Presidents. He made special mention of Mr TN Chaturvedi, Chief Secretary to the Govt., who was instrumental in getting the land for ISTD national office. He also informed that in yesteryears family get-togethers used to happen for family participation.

Dr Sunil Abrol applauded the By-The-Members-For-the-Members evening talk series that gave a platform to the members to be public speakers.

Mr P Dwarkanath, while echoing the sentiments of previous speakers urged the Chapter to maintain the momentum and take it forward in a participative and collaborative style.

Dr Aquil Busrai said, when the activities mentioned by the Chairman happens in a normal year, it is commendable. But the fact that all these activities happened in a pandemic year takes the adulation a notch above.

Prof. SK Jain, Past Chairman of Delhi Chapter complimented the Chapter for earning a surplus of Rs 8 lakhs in a pandemic year.

Thereafter, the Chairman requested Secretary Mr. Ajay Sahoo, to carry out the Agenda and requested all to co-operate for the smooth conduct of the meeting.

Thereafter, Honorary Secretary informed the House that now 35 members are present but before proceeding with the agenda of the virtual AGM of ISTD Delhi Chapter, it is important to brief all the members regarding the procedure and system to be followed in virtual meeting. Mr. Alok Agarwal, Member and IT Consultant, who was available, guided the members about the procedure and system of holding the virtual meeting, especially the voting procedure.

Thereafter, Honorary Secretary started with the proceedings of Annual General Meeting as per the agenda.

The Honorary Secretary stated that the notice of the AGM has been sent to all the members and shall be taken as read on which the members stated that yes, we can proceed further with the agenda items. Thereafter, Secretary started the agenda items as follows:

#### **ITEM No. 1**

##### **Confirmation of the Minutes of the previous AGM held on 30<sup>th</sup> Sep 2020**

The Honorary Secretary informed that the Minutes of the Annual General Meeting for the year 2020 were circulated in October 2020 and also along with the notice dated 15<sup>th</sup> Jul 2021 and, hence, may be taken as read. Mr Sumit Choudhury and Mr SP Singh requested that their dissent to the MOM may be recorded. While Shri Alok Goel, on the other hand, said he's been associated with the Delhi Chapter for the last 15 years and has witnessed the rise, fall and rise of the Chapter; he appreciated the manner in which the last AGM was held despite the pandemic. The proposal for confirmation of minutes was proposed by Mr Akshay Gupta and seconded by Mr Naveen Coomar. Thereafter, the resolution was put to vote. 87% of the members present and voting voted in favour of the resolution while 13% voted against. The resolution was confirmed/ approved by the majority of the Members.

#### **ITEM No. 2**

##### **Confirmation of the Minutes of the Extra-Ordinary General Meeting held on 27th February 2021**

Mr S P Singh said the minutes were issued after 85 days of the meeting. To this it was replied that due to the pandemic lock down and 2<sup>nd</sup> wave of COVID in which some MC members were down, the minutes were delayed. However, for future it will be ensured that the minutes

are issued in a reasonable time frame. As regards his observation on a robust communication matrix, the Chairman replied that the MC adopts a three pronged communication with the members, viz. Chapter web site, email and Whatsapp. Mr Sumit Choudhury requested that his dissent to the EOGM minutes be taken on record. Thereafter, the resolution was put to vote. 89% of the members present and voting voted in favour of the resolution while 11% voted against. The resolution was confirmed/ approved by the majority of the Members.

### **ITEM No. 3**

#### **Consideration of the Annual Report for the year ended 31<sup>st</sup> March, 2021**

Honorary Secretary informed the Members that the Annual Report for the year ended 31<sup>st</sup> March 2021 has also been sent along with the notice and may be taken as read. Mr Sumit Choudhury asked as to why the information regarding Delhi Chapter having been adjudged the Best Chapter (in Large Chapter category) for the year 2018-19 appearing in the Annual Report of 2020-21. It was clarified that although the Delhi Chapter won the Best Chapter award for 2018-19, it was announced by NHQ only in its AGM held in 2020.

### **ITEM No. 4**

#### **Consideration and approval of the Audited Accounts for the year ended 31<sup>st</sup> March 2021**

Honorary Secretary requested Mr. Arpit Suri, Treasurer, to present the Balance Sheet and ended 31<sup>st</sup> March 2021. The Chapter had an excess of income of Rs 8,16,464.85 over (expenditure + depreciation) for the year 2020-21. Mr Sumit Choudhury questioned as to why Rs 1.86 lakhs were spent on the National Conclave held on virtual mode. It was explained by the Chairman that the expenditure was duly concurred by a high powered committee of the then National Conclave which went for limited tendering process and awarded the assignment to the lowest bidder. On a query from Mr SP Singh, Mr Suri clarified that the expenditure shown against the head of "establishment" refers to the salaries paid to the office assistant of the Chapter. Mr Varaang Ghai suggested that it may be a good accounting practice to have a Budget at the beginning of the ensuing financial year.

The resolution for approval was proposed by Mr Radesh Suri. Mr Deepak Bharara seconded the motion. Thereafter, the resolution was put to vote. 91% of the members present and voting voted in favour of the resolution while 9% voted against. The resolution was confirmed/ approved by the majority of the Members.

### **ITEM No. 5**

#### **Appointment of the Auditors for the ensuing year and fixation of the Remuneration**

Mr. Arpit Suri informed the members that the Managing Committee of the Chapter in its meeting held on 9<sup>th</sup> February 2021 considered the captioned matter and, having satisfied itself of the performance of the existing auditors, decided to recommend to the General Body of the Chapter for reappointment of M/s Bhavya Bhatia and Associates for FY 2021-22, who are eligible for reengagement. The resolution for approval was proposed by Ms Ankita Sharma. Mr Sudhir Jain seconded the motion. Thereafter, the resolution was put to vote. 97% of the members present and voting voted in favour of the resolution while 3% voted against. The resolution was confirmed/ approved by the majority of the Members.

## **ITEM No. 6**

### **Any other matter with the permission of the Chair**

Mr Alok Goel suggested that Delhi Chapter should have its own Learning Management System (LMS). Mr R S Dabas said he'd want the Chapter to explore how it can be more participative by involving the members more and more. Mr Gurpreet Singh Bawa suggested that the Chapter should try and create a National Training Resources Register and update it periodically. Mr Deepak Bharara wanted the Chapter to take the lead in laying down the do's and don'ts of virtual platform as hybrid training is going to be the norm going forward. Dr Asheesh Srivastava wanted the Chapter to support the National Skill Mission.

Since there been no other matter to be transacted, Chairman adjourned the meeting which ended with the vote of thanks to the Chair.

A handwritten signature in blue ink, appearing to read 'G. Jain', is written over the printed name 'Chairman'.

Chairman